

MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING

**DATE:** May 5, 2021  
**TO:** Board of Directors  
**FROM:** Kelly McCullough, Finance Manager  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Approval of Professional Services Agreement Amendment No. 1 with TRC Engineer's, Inc. to Extend Term of Service

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**RECOMMENDED ACTION:**

Staff recommends that the Board of Director's approve of the term extension with TRC Engineer's Professional Services Agreement for Phase II PCRCP Bridges (**ATTACHMENT 1**) to complete Phase II analysis and grant application information on Rancho Canada Unit of Palo Corona Regional Park bridges.

**FISCAL IMPACT:**

\$86,051

**FUNDING SOURCE:**

6810 – Palo Corona Improvements

**FUNDING BALANCE:**

\$140,491 for FY2020-21- as of the writing of this report

**DISCUSSION:**

On May 6, 2020, the Board approved entering into a Professional Services Agreement with TRC Engineer's, Inc, for Phase II PCRCP Bridges. The scope of work was based on findings in Phase I. TRC was to develop bid documents (consisting of plans, specifications and engineer's estimates) for repair work recommended in Phase I for Bridge #1 on the eastern end of the park. The basic services included developing bid documents and performing construction management for the repairs.

Additionally, optional services included the preparation of an Active Transportation Program (ATP) grant application for bridge #4 replacement.

Due to the circumstances of a worldwide pandemic, services to complete the project were delayed. The District still wishes to receive these services and complete these projects, as well as seek grant funding.

The original Phase II Agreement was entered into for \$103,412. After invoice's received for work completed at this point in the fiscal year, there are \$86,051 unexpended funds remaining on the Agreement. This work will likely not be completed this fiscal year and it is necessary to extend the term into FY2021-22 to complete said work.

**RECOMMENDATION:**

Staff recommends that the Board approve of Amendment No. 1 to the Professional Services Agreement with TRC Engineer's, Inc, for Phase II PCRPs Bridges (**ATTACHMENT 1**) and authorize the General Manager to execute said Amendment.

**ATTACHMENTS:**

1. [Professional Services Agreement Amendment No. 1](#)