

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** October 19, 2021  
**TO:** Board of Directors  
**FROM:** Shuran Parker, Administrative Services Manager  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Approval of Planning & Conservation Supervisor Position

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**SUMMARY:**

Enclosed for Board review and approval is the draft job description for a new Planning & Conservation Supervisor position (**ATTACHMENT 1**).

**FISCAL IMPACT:**

\$147,506 has been budgeted for salary and benefits for this position.

**FUNDING SOURCE:**

Account 6502-Salaries: \$100,932; Accounts 6507-Benefits: \$46,574

**FUNDING BALANCE:**

Account 6502: \$144,402; Accounts 6507: \$65,988, as of August 2021

**DISCUSSION:**

The planning and conservation position was left vacant after a staff retirement a few years ago. Based upon current and anticipated future needs, a reclassified, supervisor position has been created for Board consideration and approval. Once the new position is approved, staff will begin the recruitment process to fill this new position.

**RECOMMENDED ACTION**

It is recommended that the Board review and approve the job description as presented, or with modifications, and authorize the addition of this new job to our classification schedule.

**ATTACHMENTS:**

1. [Draft Planning & Conservation Supervisor Job Description](#)